

# DUAL ENROLLMENT



William T. Dwyer High School  
School Counseling Department

# Topics

- ▶ What is Dual Enrollment?
- ▶ Eligibility Requirements?
- ▶ Application Process
- ▶ Choosing Classes
- ▶ Creating your Class Schedule
- ▶ Registering for classes
- ▶ Questions



# Dual Enrollment


- ▶ Dual Enrollment is when students take college classes while in High School
- ▶ You will earn high school and college credit!
- ▶ 2 classes maximum per semester. Fall, Spring, and Summer Terms
- ▶ Once you dual enroll this starts your college GPA!



# Dual Enrollment Requirements

- ▶ Meet with High School Counselor to discuss dual enrollment eligibility
- ▶ Do you have four HS credits?  
(Must include 1.0 Credit of English and 1.0 Credit of Math)  
**This must be met before you can dual enroll! Grades must be posted on your transcript to qualify.**
- ▶ Is your unweighted HS GPA above 3.0?
- ▶ Do you have college ready placement scores (PERT, SAT or ACT) in reading, writing and math?

# College Ready Test Scores

Test	Reading	English	Math
ACT	19	17	19
SAT	24 Reading 25 Writing		24
PERT	106	103	114

# Dismissal from Dual Enrollment

- ▶ Earning a D, F, or W
- ▶ High School GPA falls below 3.0



**Dismissed**

Please note that if you withdraw from a course past the drop/add period a “W” will be placed on your transcript and you will not be eligible to dual enroll.

# Step 1: Apply

Complete Palm Beach State College “Admissions Application” online at [www.palmbeachstate.edu](http://www.palmbeachstate.edu) ♦ PantherWeb Student ID and Pin

# Step 2: Advising Session

- First time students for Dual Enrollment must attend a Palm Beach State College advising/information session. [Click Here](#)  
**Will not be able to register for courses if not attended.**

- → Register through Panther Web [Click Here](#)
- Walk-ins are not permitted → Be on time! → Photo ID is required

# Step 3: Counselor Appointment

- Make an appointment with your School Counselor
- → Bring tentative course schedule
- → Signed dual enrollment agreement form
- → School Counselor will complete the registration form with courses

## Step 4: Forms

- ▶ Forms you will need to bring to PBSC Registrar's Office:
- ▶ → Permission/Registration form \*completed by School Counselor
- ▶ → Signed GPA Report and test scores \*provided by School Counselor



## Step 5: Schedule and Book Voucher

- ▶ → Provide the School Counseling secretary with your class schedule to receive your book voucher.
- ▶ → Log into PantherWeb to print schedule.
- ▶ → Go to Booksmart with your book voucher to obtain your books
- ▶ → Return the receipt to the School Counseling office.
- ▶ → Return your books to Booksmart within 5 days of the your last class.
- ▶ → Take your “textbook return receipt” back to the counseling office.



# Things to remember...

- Students *MUST* follow the college's rules, regulations, codes of conduct, and academic expectations.
- Students are responsible for communicating with their college professor if they have grade concerns.
- There is no SIS Gateway in college and parents do not have access to grades, assignments, conferences, etc.

# Dual Enrollment Tips

- ▶ Plan ahead! Counselors are not here during the summer. Complete your paperwork before the school year ends!
- ▶ Use dual enrollment to explore your interests, as this may help you narrow down possible fields of study for college/career
- ▶ Choose subject areas you are strong in!
- ▶ FREE tutoring is available at PBSC for dual enrolled students!
  - ▶ [PBSC Tutoring](#)



# Questions?

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